## HOW TO SUBMIT A BENDIX CORE RETURN

## FOR SHIPMENTS UNDER 500LBS

- Go to <u>www.bendixcorefreight.com</u>
- Click submit core returns



• You must be signed in to submit a core return

Returning Customer

Please Sign-in		
	Email Address*	
	Password*	
	Remember my log-in	Forgot your password?
	Login	))
	Register with Bendix and get pro order information, and much mo	duct availability, pricing, re!
	New User ?	
	Register	r ))

- Filling out the core return form
  - **Date:** This is prefilled based on the date you are submitting the request.

Date	
03/03/2022	

• **Core Return Month:** This is prefilled based on the date you are submitting your request. Shipments submitted after the 15th of the month is considered next month of business (unless the 15th falls on a weekend or holiday, in which case the next following business day is the last day to ship your cores for that month's processing).

Core Return Month	
MARCH	

• CR Number: <u>This number will be used for your core acknowledgment and</u> <u>reconciliation purposes.</u> If you do not provide one, the system will automatically assign you a number numerically. You do have the option to provide your own CR# by unchecking the box and entering it in this field. *This can be a reference number that you are already tracking internally, but you cannot use the same CR# more than once.* 

CR Number* If checked the system will create the CR Number	

• **Customer ID:** Select from the drop down the location that is submitting the core return.



- Contact Information:
  - Name: This is the name of the account user and cannot be changed.
  - **Phone Number:** In the event we have questions regarding this return, we will contact this number or the email address below.
  - **Confirmation Email Address:** This email address will receive a copy of this core return paperwork.

First Name	Last Name
Caitlyn	Lewis
Phone*	Confirmation email address*
440-329-9298	cores@bendix.com

- Over 500lbs or 100 brake shoes
- Under 500lbs (please arrange your own shipment)

### Product Information:

• **Core Group:** Select the core group from the drop down. If you are unsure, please refer to the **Material/Core Group Search** function at the bottom of the B2Bendix Cores homepage, where you can enter your part number for the core group and class.



• **Core Grade:** Select the condition of the material you are returning. *Our core inspectors will make the final determination upon receipt of your* 



• Quantity: Enter the quantity you are returning of this core group and class.



# 1

• **Upgrade:** If your are upgrading the core, click the upgrade box and select the core group you are upgrading too.

Please ensure each core you are upgrading also has an orange upgrade tag attached to the part. Contact <u>cores@bendix.com</u> if you need additional tags. See the Bendix Core Handbook for eligible upgrades.



• Weight: This is an estimated weight, calculated for you based on the quantity that you entered, by row and for the total of the return.

Core Group	Core Class	Core Grade	Qty	Upgrade	e Upgrade Core Class	Weight approx. (lbs)	Total Weight (lbs)
09 AD-9 AIR E 💙	29 AD-9 AIR DI 👻	Good Core 💙	1		79 AD-9 AIR D 🛩	23.5	23.5 ×
Add Row							
		Total	1				23.5

• If you have additional products to return, click **Add Row**. A new line will be available for you to enter. Add as many rows as needed. If you need to delete a line, click the **red x** to the right of the line that you would like to delete.

Core Group	Core Class	Core Grade	Qty	Upgrad	e Upgrade Core Class	Weight approx. (lbs)	Total Weight (lbs)
09 AD-9 AIR E 💙	29 AD-9 AIR DI 💙	Good Core 👻	1		79 AD-9 AIR D 🛩	23.5	23.5
Please Select 👻	Please Select 👻	Please Select 👻			Please Select 👻	0	
Add Row	)						

• **Warranty:** If you are including warranty items with your return, check this box. Please ensure your warranty items are boxed separately and cleared marked "warranty."

Warranty Material Included? Please clearly label the parts "warranty material" • Actual Weight: If you have the ability to weigh your return and it is different from the total estimated weight above, please enter that here. If you do not have the ability to weigh your return, please leave this blank and we will use the estimated weight above.

0			Ø		
Actual weight $^{\heartsuit}$	2550	Actual	weight 🗢	0.0	

• **Package Type:** Select the package type you are returning (Box or Pallet). <u>Boxes</u> shipped small parcel (UPS, FedEx, etc) should be clearly marked "CORE" on the outside of each box.

<u>Pallets</u> sho	uld be standard	size, les	s than 48	" tall and	under	2,000lbs	per	pallet.

0		
Package Type	Box	-
	Digitized and the second	-

• **Package Qty:** Enter the total number of <u>boxes</u> or <u>pallets</u> you are shipping here. This is <u>not</u> the total number of cores, which is calculated for you above based on the quantities you enter for each core group.

Package Qty	1
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• Save: If you need to pause, click save to return at a later time to complete your form. This will be available only to you and will not be submitted to Bendix until you return and click submit.

See page 7	' below for	steps to	access	your saved	returns.
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	Save	Final Review	Submit	
O You are saving this core return to be completed at a later date or when your shipment is ready for pickup.				mpleted at a later date or when your shipment is ready for pickup.
To open a saved form, go to Search Core Returns under My Account <u>here.</u>				e Returns under My Account <u>here.</u>

• Final Review: Click this when you have entered all the products you are returning. No changes can be made after this form has been submitted.

Final Review	Submit
<ul> <li>Please review your for</li></ul>	m prior to submitting. You will be unable to edit your form after it has been submitted.
Thank you, Your Ben	ix Core Team

• **Submit:** Click this after you have reviewed your core return. You will see a green box at the top to show this was successfully submitted.

Fin	al Review Submit				
	Thank you for submitting your core return request.				
	If your shipment is over 500lbs or 100 brake shoes, a bill of lading will be available here.				
	If your shipment is under 500lbs. please ship <b>PREPAID</b> to the appropriate address below.please include a copy of the Bendix core return form.				
<ul> <li>✓</li> </ul>	CANADA: Bendix CVS LLC / FastFrate 9701 Hwy 50 Woodbridge, ON L4H 2G4 ***The core return documents must also be emailed for <500 lb. Canadian shipments.	US: Bendix CVS LLC 1850 Riverfork Dr. Huntington, IN 46750 ****UPS packages should be marked CORE on the outside			

• You will then receive a copy of your core return form emailed to the email address you provided. Please print the attachment you receive in that email and include copies of this on the inside and outside of each box or pallet you are shipping. *Please ship your return to the Canadian address if you are located in Canada or to the U.S. address if you are located in the U.S.* 

Bendix Core Return( 100002187 )		
CK Customerportal Knorr-Bremse Group	p	5
(i) If there are producing with now this message is display	yed, click here to view it in a web browser.	
Bendix Core Return Request CR100002187.pdf 31 KB	$\sim$	
	Rendix <sup>®</sup>	
	My Account   Cont	act Us
	Core Acknowledgement	
	Core Acknowledgement	
	Dear	
	Thank you for completing the core return form online on 03/03/2022	
	Your core return number is 100002187	
	Please retain this information for your records and use the core return number for any communications regarding this core return. Please make sure to print two copies of this form to place one inside the box and one outside of the box.	

#### Access Saved Returns:

 After logging in, on the left under My Account, click My Cores and then click Search Core Returns.

My Profile	
My Address Book	
My Cores 👻	
Submit Core Return	
Search Core Returns	
Core Reports	
Search Core Group	

• Select the account you submitted the return under from the drop down.

		Customer ID	
`	Yc	ou can either enter the core return number or search by date. Click	

 You can either enter the core return number or search by date. Click Search and the results will show below. The CR Status will show OPEN for core returns that have been <u>saved, but not submitted</u>. Click the CR# of the return you would like to open and complete. From there you can adjust your information provided, complete your final review, and submit. If a return has already been submitted, you can also open and print a copy of the core return form here.

	CR Number*			Submission Date From*		Submission Date To*	
				03/03/2022		03/03/2022	
	Contact <u>cores@bendix.com</u> if you have any issues or questions.					Reset Sea	arch ))
	1 New Request(s)	Found					
	<u>CR#</u> ↓	CR Status	Creation Date	Core Return Month	Sł	ipment Number	BOL PDF
(	100024152	OPEN	03/03/2022	MARCH			